

## Curriculum Vitae:



## Personal Information:

**Nickname:** Maria Ferreira Carraco

**Name :** Aldina

**Address:** Rua da Liberdade, N° 37, Porto Godinho, 3090-813 Borda de Campo, Figueira da Foz, Portugal.

**Mobile Phone:** 00351-967826390

**E-mail :** [aldinacarraco@live.com.pt](mailto:aldinacarraco@live.com.pt)

**Nationality:** Portuguesa

**Date of birth:** 04/02/1983

**Driving licence:** Passenger Cat B LE-21211 6 of 27/06/2001

**Order of Engineers:** Professional Ballot n°57 878 enrolled in the central region with the n° 6178

## Desired Employment:

**Direction of Work/Project Management/Job Manager**

## Education:

**Dates:** September 2001 - July 2006

**Title of qualification awarded:** Degree in Civil Engineering

**Core competencies:** Industry structures and Construction

**Name of organisation of teaching:** Universidade da Beira Interior, Covilhã, Portugal

**Level according to the national classification:** Final average of 13 values

**Additional Formations:**

<b>Dates:</b>	31 March and 1 April 2006
<b>Formation:</b>	Candy General Course CCS, with a duration of 2 days
<b>Entity Trainer :</b>	CCS Lídio Curral
<b>Dates:</b>	29 April 2006
<b>Formation:</b>	Site Plan General Course CCS, with a duration of 1 day
<b>Entity Trainer:</b>	CCS Lídio Curral
<b>Dates:</b>	13 and 14 October, 2006
<b>Formation:</b>	Ethics and professional ethics , with the total duration of 9h (17values)
<b>Entity Trainer:</b>	Order of Engineers central region
<b>Dates:</b>	19 and 29 October 2009
<b>Formation:</b>	Portuguese Standard NP EN 206-1: 2007, with the total duration of 16h (15 values)
<b>Entity Trainer:</b>	APEB – Portuguese Association of Enterprises of ready-mixed concrete
<b>Dates:</b>	October and November 2009
<b>Formation:</b>	Real Estate Appraisal , with the total duration of 21h ( Very good classification)
<b>Entity Trainer:</b>	IPL Dr. António Lepierre Tinoco
<b>Dates:</b>	10 November 2009
<b>Formation:</b>	Works comply with the regulations for the visit of Asae – DL 301/2007, with the total duration of 2h
<b>Entity Trainer:</b>	QSP Portuguese Steel Quality
<b>Dates:</b>	4 and 5 November, 2010
<b>Formation:</b>	Microsoft Project, with the total duration of 14h
<b>Entity Trainer:</b>	Business school of Group Lena

**Professional experience:**

<b>Dates:</b>	<b>October 2006 – August 2007</b>
<b>Description of the function occupied:</b>	<b>Civil Engineer – Job Manager</b>
<b>Client/Supervision /ACE:</b>	<b>Brisa/LACE</b>
<b>Main activities and responsibilities:</b>	Construction of the 2nd phase of Highway A17 – Arneiro Viaduct During the first 6 months held the stage for the order.
<b>Name of employer:</b>	Civilena Obras de Arte e Empreitadas Gerais - Lena Engenharia e Construções, SA
<b>Type of business or sector:</b>	Construction company and public works

**Dates:** September 2007 ... May 2008  
**Description of the function occupied:** Civil Engineer – Job Manager  
**Client/Supervision /ACE:** Brisa/LACE  
**Main activities and responsibilities:** Construction of the 2nd phase of Highway A17 – Corujeira Viaduct and Overpass 5  
**Name of employer:** Civilena Obras de Arte e Empreitadas Gerais - Lena Engenharia e Construções, SA

**Dates:** June 2008 ... December 2008  
**Description of the function occupied:** Civil Engineer – Job Manager  
**Client/Supervision /ACE:** Águas do Ribatejo/CULT/Câmara Municipal Benavente  
**Main activities and responsibilities:** Construction of Wastewater treatment plant - Esteveira - Samora Correia  
**Name of employer:** Civilena Obras de Arte e Empreitadas Gerais – Lena Engenharia e Construções, SA

**Dates:** January 2009 ... July 2009  
**Description of the function occupied:** Civil Engineer – Job Manager  
**Client/Supervision /ACE:** Águas do Mondego/ COBA  
**Main activities and responsibilities:** Construction of Wastewater treatment plant – Vil De Matos – Coimbra  
**Name of employer:** Civilena Obras de Arte e Empreitadas Gerais - Lena Engenharia e Construções, SA

**Dates:** July 2009 ... March 2010  
**Description of the function occupied:** Civil Engineer – Job Manager  
**Client/Supervision /ACE:** Auto-Estradas do Atlântico/Brisa  
**Main activities and responsibilities:** Enlargement of the A8 section Loures/CRIL – Demolition and construction of bridge over River Loures  
**Name and address of employer:** Civilema Obras de Arte e Empreitadas Gerais - Lena Engenharia e Construções, SA

**Dates:** September 2010 ... Current date 2011  
**Description of the function occupied:** Civil Engineer – Job Manager  
**Client/Supervision /ACE:** AELO/Brisa  
**Main activities and responsibilities:** Construction of the IC9 Nazaré- Alcobaça – Viaduct On Middle River (1.324m) Constructive process with Launching girder.  
Construction of the IC9 Nazaré- Alcobaça – Overpass PS1, PS2, PS3, PS4  
**Name and address of employer:** Civilema Obras de Arte e Empreitadas Gerais - Lena Engenharia e Construções, SA

**Personal skills and competences:**

**First language:** Portuguese

**Other languages:** Inglês – Good understanding and reasonable oral and written expression  
Francês – Reasonable understanding  
Espanhol – Reasonable understanding

**Social skills and competences:** Ease of communication  
Enjoy working in a team  
Is always open to receive new knowledge  
**Availability for professional experiences abroad**

**Organisational skills and competences:**

**Skills and computer skills:**

- . Knowledge from the perspective of the user of MS Office (Word, Excel, Powerpoint, Outlook, Adobe Acrobat)
- . Technical knowledge **Autocad, Microsoft Project, Robot, Ftool**
- . Budgeting, project management and construction Planning : CCS – Construction Computer Software
- . Image processing : Microsoft Office Picture Manager Editor, HP image zone
- . Thermal Calculation : Dowterm, Boltherm
- . Acoustic Calculation : Acustiherm
- . Management and configuration of computer resources : Installation of software, configuration of Hardware and Software, Maintenance and cleaning of hard disks
- . E-mail

**Artistic skills and competences:**

- . Music – Clarinet